

Wig Runner

Type

Temporary Part-Time

Description

DEPARTMENT: Costumes

POSITION: Wig Runner

REPORTS TO: Wigs, Hair & Make up Supervisor/Costume Supervisor

PAY: 25 – 30 per hour depending on experience.

WORK SCHEDULE: Monday Off, Tuesday– Sunday Show Run Schedule,

Position Summary

Founded in 2003 as a non-profit organization, San Francisco Playhouse is the Bay Area's premiere mid-sized theatre company. We are searching for a dynamic and enthusiastic Assistant Costume Director to join our Production team. The Assistant Costume Director is responsible for supporting the Costume Director and all Costume Designers throughout the realization and maintenance of costume designs and elements for production. This position plays a crucial role in the costume shop and wardrobe department, ensuring that all aspects of costume management are handled efficiently and effectively. Collaboration and teamwork are essential for the successful execution of costume-related tasks, contributing significantly to the overall success of each production.

A **Wig Runner** is a specialized backstage theater crew member responsible for the application, removal, and maintenance of wigs, facial hair, and hairpieces during technical rehearsals and performances. They work under the Wig Supervisor or Wardrobe Supervisor to execute quick changes, maintain styling, and sanitize hairpieces.

Key Responsibilities

- **Backstage Support:** Assists actors with fast, accurate, and secure wig changes in the dressing room or backstage "quick change" areas.
- **Styling & Maintenance:** Styles, pins, brushes, and washes wigs to meet the designer's requirements, including performing minor on-the-spot repairs.
- **Show Setup:** Presets wigs before the show and returns them to storage afterward.
- **Maintenance:** Clean, style, set, and repair wigs/facial hair according to the designer's specifications before, during, and after performances.
- **Collaboration:** Works closely with Wardrobe Crew, Hair Designers, Wig Supervisor and Stage Management, often using running sheets to track hair changes, quick changes and maintain continuity.
- **Hygiene & Safety:** Maintains a clean, organized work area and follows safety procedures regarding the use of hair products and tools.

Required Skills and Qualifications

- **Knowledge on Textured hair & protective styles on natural hair is a MUST.**

- Cosmetology Licensed is desirable, yet not a strict requirement for this position
- Ability to work in fast-paced, high-pressure environments (quick changes).
- Strong communication and teamwork skills.
- Proficiency in wig maintenance (styling, washing, pinning).
- Ability to work under pressure, manage fast changes, and stand for long periods.
- Strong interpersonal skills to work with performers and fellow crew members.
- Flexibility to work nights, weekends, and holidays and double show days.

Typical Working Environment

- Backstage during live performances and technical rehearsals, which may involve low-light conditions and fast-paced, high-stress situations.

To apply:

Position to be filled by March 20, 2026. Online submissions only. Please include a cover letter and résumé when you submit your application to jobs@sfplayhouse.org. Persons from diverse backgrounds are highly encouraged to apply.