



INSTRUCTIONS FOR MAKING A STOCK GIFT

Thank you for donating stock to San Francisco Playhouse! After filling out this form, please call or email us at the contact below with the stock symbol and amount. You should then have your brokerage firm direct this document as follows:

Please let your broker know that our account is with Charles Schwab and stock can be transferred using the following information. It is very important that you also notify someone at the Playhouse of your generous donation so we know who gave us the stock.

This is what your broker will need:

Delivery to DTC Clearing Number 0164, Code 40
Schwab account name: SAN FRANCISCO PLAYHOUSE
Schwab account number: 8976-1772

Please donate _____ shares of _____ held under my name,
_____ with Account no. _____ to San Francisco Playhouse's account.

If you would like to be acknowledged for your stock donation and receive a charitable receipt, please provide your contact information below and return a copy of this form to San Francisco Playhouse.

NAME

ADDRESS

CITY/STATE/ZIP

PHONE

Signature: _____